OAKFIELD VOLUNTEER FIRE DEPARTMENT
RECREATION HALL RENTAL CONTRACT
NON-PROFIT ORGANIZATIONS

1. All renters must be sponsored and chaperoned by an Oakfield Fire Dept. member. The sponsor agrees to open and close the Recreation Hall.
2. All requests will be reviewed and voted on by the Board of Directors.
3. The renter is responsible for ANY damage caused to the premises or contents during the function.
4. The renter is responsible for all persons attending the function.
5. Decorations may be set up the evening before the function, between the hours of 7:00pm and 10:00pm, under the direction of the sponsor.
6. If catered, the supplies may be brought in no sooner than the Friday before the function. There is an additional charge of $100 for the use of the kitchen the day before the function.
7. The renter is responsible for cleaning the kitchen and stove.
8. The rental term is for the day of the function ONLY.
9. All music MUST end by 1:00am.
10. No alcoholic beverages can be served after 1:30am.
11. All persons must vacate the premises by 2:00am.
12. No alcoholic beverages can be served to anyone under the age of 21.
13. The renter is responsible for any person that becomes intoxicated during the function.
14. All personal property MUST be removed the night of the function.
15. Renter is to provide any beverages and/or food served.
16. The rental cost is $250.00, with a NON-REFUNDABLE deposit of $100.00, required at the time the contract is signed.

The Oakfield Fire Department, its members, officers, and Board of Directors will not be held responsible for any injury, damage, theft, or death occurring before, during, or after the rental of the Recreation Hall.

Renters Signature	Sponsors Signature
Renters Address	Renters Phone Number
Date of Function	Date of Contract